## PRACTICE AREAS

Start Up Companies

Purchase and Sale of Businesses

General Corporate Counsel

Commercial Litigation

Estate Planning and Probate

General Legal Representation

## **Overview**

Recognizing that the small and medium-sized business owner requires a heightened amount of personal attention and quick responses to legal inquiries, Michael Penn founded **The Penn Law Firm**. Michael remains personally available to the Firm's clients on a daily basis, acting as general counsel on a variety of legal matters.

**Start Up Companies. The Penn Law Firm** assists new and prospective business owners in choosing the proper legal entity and drafting and filing all necessary documents to provide new companies with a solid foundation on which to grow.

- Articles of Incorporation/Organization
- Initial Consent Actions
- Bylaws
- · Shareholder Agreements or Buy/Sell Agreements

Purchase and Sale of Businesses. The Penn Law Firm recognizes that the purchase or sale of a business is often the single most important legal transaction in which a business owner will be involved. We represent buyers and sellers of businesses in negotiating and drafting all of the necessary legal documents to ensure the proper handling of this complex transaction.

- Letters of Intent
- Asset Purchase or Stock Purchase Agreements
- Due Diligence Lists
- Promissory Notes and Guaranties
- Security Agreements and UCC Filings

**General Corporate Counsel. The Penn Law Firm** acts as general counsel for its business clients, managing their day-to-day legal needs. The Firm is readily available to answer questions, give legal advice and draft and negotiate necessary legal documents.

- Contracts and Service Agreements
- Employment and Independent Contractor Agreements
- Severance Agreements
- Promissory Notes
- · Confidentiality and Nondisclosure Agreements
- Annual Minutes and Consent Actions
- Commercial Leases
- Restrictive covenants

The Penn Law Firm, P.C.

11625 Rainwater Drive Suite 350 Alpharetta, GA 30004

> 770.500.3000 fax 770.500.3001

info@pennlawpc.com

## PRACTICE AREAS

Start Up Companies

Purchase and Sale of Businesses

General Corporate Counsel

Commercial Litigation

Estate Planning and Probate

General Legal Representation

## **Overview** - continued

Commercial Litigation. The Penn Law Firm uses a wide range of alternative dispute resolution methods in order to avoid litigation. However, when litigation becomes necessary, its attorneys use their significant courtroom experience to confidently handle complex legal issues to obtain the best possible outcome for clients.

- Contract Disputes
- Employment Disputes
- Breach of Noncompete and Nonsolicitation Agreements
- Shareholder Actions
- Construction Litigation
- Commercial Collections

**Estate Planning and Probate.** Through its of counsel relationship with Morgan & DiSalvo, P.C., **The Penn Law Firm** provides its clients with the highest level of service in the areas of wills, trusts, estate and tax planning, and probate.

- Wills
- · Revocable and Irrevocable Trusts
- Special Needs Trusts
- Health Care Directives
- · Charitable Giving Documents

**General Legal Representation. The Penn Law Firm** is available to represent individuals in a wide variety of legal matters, including real estate transactions, contract disputes, insurance disputes, employment matters, and personal injury.

- Landlord/Tenant Disputes
- First Party and Third Party Insurance Issues and Claims
- Automobile Accidents and Other Personal Injuries
- Misdemeanor and Traffic Violation Representation

The Penn Law Firm, P.C.

11625 Rainwater Drive Suite 350 Alpharetta, GA 30004

770.500.3000 fax 770.500.3001

info@pennlawpc.com

To learn more about **The Penn Law Firm** or to schedule an appointment with one of our attorneys, you can contact us however it suits you best.